

FREE VAT REGISTRATION CLINICS

EXUMA & THE CAYS

NOVEMBER 10-13, 2014



10, Nov.	Department of Inland Revenue (Danmil Plaza) – Hooper's Bay	9:00 a.m.- 5:00 p.m.
10, Nov.	St. Andrews Community Center – George Town	6:30 p.m. (Town Meeting)
11, Nov.	98.3 The Breeze FM- Round Table Discussion- Tar, Bay	10:00 a.m.
11, Nov.	Farmer's Cay School- Farmer's Cay & Neighboring Cays (Bock Cay, Goat Cay/ L'ile D'Ange, Cabe Cay, Musha Cay)	2:00 p.m.
11, Nov.	Government School- Black Point	6:30 p.m. (Town Meeting)
12, Nov.	Taste & Sea Café & Beach Gazebo- Staniel Cay & Neighboring Cays (Over Yonder Cay, Sampson Cay, Compass Cay, Bell Island, Royal Plantation at Fowl Cay etc.)	3:00 p.m.
13, Nov.	Registration Assistance (as needed) - Staniel Cay & Neighboring Cays	

REGISTRATION CHECKLIST

- » Registered Business Name.
- » Business Registration Number (available from Registrar General Department).
- » Business National Insurance Number.
- » Personal National Insurance Number.
- » Business License Number and date Licensed Issued.
- » Business License Control Number.
- » Contacts Details: Name, Telephone Number, Email Address and Exact Business Address/Location (not registered office). (Please include secondary contact for emergency Purposes.)
- » Additional Details: Branch Information with specific addresses for each branch, Shareholders, Directors, Partners & Trustee Information (if applicable)
- » Real Property Tax Assessment Number.
- » Banking Information: Bank Name, Branch Location, Account Number, Account Type, and Credit Reference Letter. (Account related to your value added tax activities)
- » Additional Information: Business Activity Details, Letter Authorizing a designated Representative (if required).
- » Port Licensee Number (For Freeport only)
- » Business Activities: Turnover

For more information contact the VAT Unit:
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